

Travel Approval Form

Department: Radio Management

Event Name: System Owners Meeting/TxICC
Conference

Location: New Braunfels, Texas

Event Dates: Nov 18-19

Purpose: Required Continuing Education/Certification
 Job Training
 Other: STATEWIDE SYS. OWNERS MTG
TXICC CONFERENCE

Name of Attendees:

Douglas O'Neal

Court Decision:
This section to be completed by County Judge's Office



10-15-24

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****


Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





Course Registration

From: Texas Division of Emergency Management <training@tdem.texas.gov>

To: O'Neal, Douglas<deoneal@johnsoncountytexas.org>

Hello Douglas,

You have been enrolled in System Owners Meeting. Please see details below for class start date and location.

This email is being sent to confirm your enrollment in System Owners Meeting (NewBraunfelsNov182024) course. At the very bottom of this email, you will find a calendar ICS file that you can add to the calendar of your choice.

Enrolled in Course

Course Name: System Owners Meeting (NewBraunfelsNov182024)

Instructor: Aaron Slaughter

Start Date: 11/18/2024

End Date: 11/18/2024

Meeting Time: Monday: 01:00 PM - 05:00 PM () - Room:

Location: Courtyard Marriot New Braunfels River Village: 750 IH 35 North, New Braunfels, Texas 78130

If you have any questions, please contact your instructor Aaron Slaughter at Aaron.Slaughter@dps.texas.gov or the Course Point of Contact if there is one listed below: Aaron Slaughter
aaron.slaughter@dps.texas.gov

Please bring a laptop computer to your class. Course evaluations and tests are now completed online, and student materials such as manuals will also be provided online.

Need help? Your account has already been created. Your username is your FEMA SID. You will need to recover your password to log in. Please view this training to help with logging in: [How to Log In and Register for a Course](#).

Regards,
Training Division
Texas Division of Emergency Management
(512) 377-0011

[Click here to login](#)

1 Attachment



Calendar_300_Douglas_O'Neal.ics

394 bytes [Download](#)

Hello Douglas,

You have been enrolled in TxICC: Texas Interoperable Communications Coalition Conference. Please see details below for class start date and location.

This email is being sent to confirm your enrollment in TxICC: Texas Interoperable Communications Coalition Conference (NewBraunfelsNov192024) course. At the very bottom of this email, you will find a calendar ICS file that you can add to the calendar of your choice.

Enrolled in Course

Course Name: TxICC: Texas Interoperable Communications Coalition Conference (NewBraunfelsNov192024)

Instructor: Aaron Slaughter

Start Date: 11/19/2024

End Date: 11/19/2024

Meeting Time: Tuesday: 07:30 AM - 05:00 PM () - Room:

Location: Courtyard Marriot New Braunfels River Village: 750 IH 35 North, New Braunfels, Texas 78130

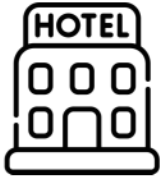
If you have any questions, please contact your instructor Aaron Slaughter at Aaron.Slaughter@dps.texas.gov or the Course Point of Contact if there is one listed below: Aaron Slaughter
aaron.slaughter@dps.texas.gov

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Need help? Your account has already been created. Your username is your FEMA SID. You will need to recover your password to log in. Please view this training to help with logging in: [How to Log In and Register for a Course](#).

Regards,
Training Division
Texas Division of Emergency Management
(512) 377-0011

[Click here to login](#)



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 10/07/2024

DEPARTMENT: Radio Management

PERSON SENDING REQUEST: Douglas O'Neal EXT: 1767

Person (s) Name Attending:

1. Douglas O'Neal
2.
3.
4.
5.
6.

***If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:**

LEOSE FUNDS

Function Attending: System Owners Meeting/ TxICC Conference

Hotel Name: Courtyard New Braunfels River Village
Hotel Address: 750 I-35 North
City: New Braunfels State: TX Zip: 78130
Hotel Phone# 830-626-4700
Special Requirements: non-smoking
Conference Hotel Block Code:
Conference/Training Website: www.preparingtexas.org
How many rooms needed: 1
Date of Check In: 10/7/24 Date of Check Out: 10/7/24

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.